



Concrete Foreperson

Pave-Al Limited

Seasonal

Reports To: General Superintendent

Starts On: To be determined

Summary: We are looking to employ an experienced Concrete Foreperson to supervise our concrete labourers and oversee all activities relating to the erection of concrete structures. The responsibilities of the Concrete Foreperson include, evaluating the performance of the concrete laborers, ensuring that project costs remain within budget, and investigating work-related accidents. You should also be able to manage project materials and resources, as well as oversee the use of equipment and tools.

To be successful as a Concrete Foreperson, you should be able to correctly interpret blueprints, plans, and drawings. Ultimately, an exceptional Concrete Foreperson should demonstrate excellent management and problem-solving skills as well as enforce compliance with safety regulations.

Responsibilities:

- Overseeing all activities pertaining to concrete preparation, placement, installation, finishing, and curing
- Dividing concrete construction projects into different stages and evaluating how much labour and materials are required for each stage
- Resolve any problems that may affect project quality and completion
- Consulting blueprints, drawings, and plans to ensure that concrete structures are accurately placed and installed
- Delegating tasks to concrete laborers and providing overall guidance
- Maintaining accurate records of the number of hours worked and the amount of materials used for each project
- Ensuring that formwork and shoring are erected, supported, and dismantled based on engineering designs and drawings
- Inspecting concrete after the formwork have been removed and instructing concrete labourers on how to correct defects and concrete roughness
- Participating in our Health & Safety Program
- Ensure Job Hazard Analysis are reviewed
- Perform inspections and Quality Control measures to ensure that the jobs meet and/or exceed the specifications within the Contract
- Identify extra work and in scope items
- Other duties as assigned



Requirements:

- Class G or DZ driver's license
- High school diploma or GED
- Ability to build and manage a highly functional team
- Leadership skills; ability to supervise, assist and train a team and delegate tasks effectively
- Willingness to learn and appreciate Pave-al Values - Safety, Quality and Integrity
- Flexibility and organizational skills; multi task and manage time in a fast paced environment with rapidly shifting priorities
- Problem solving skills and decision making skills
- Effective communication skills (both written and verbal) to accurately document and review daily activities, reports, and present tailgate talks etc.
- Willingness to work day, night and weekend shifts as needed
- Construction Management or Construction Science, would be an advantage
- Experience working as a Concrete Foreperson
- The ability to interpret blueprints, drawings, and plans

Unsolicited resumes from staffing firms will not be accepted. We will contact candidates selected for an interview. Accommodations are available upon request.