



Scale Operator

Pave-Al Limited

Seasonal

Reports To: General Superintendent

Starts On: To be determined

Responsibilities:

In the position of Scale Operator your responsibilities will include but not be limited to:

- Operating the weigh scales and scale software
- Handle cash and debit transactions as well as completing daily scale house and inventory reports
- Answering phone calls and responding to inquiries from the public
- Materials quantity tracking
- Ability to maintain company trucking records
- Ability to fully participate in the company safety program

Requirements:

- Must be available to work flexible hours; nights and weekends
- Good communication skills including oral and written
- Computer knowledge
- Must have own transportation

Unsolicited resumes from staffing firms will not be accepted. We will contact candidates selected for an interview. Accommodations are available upon request.