



Project Manager

Pave-AI Limited

Reports To: Construction Manager

Starts On: To be determined

Summary: Pave-AI Limited specializes in Road and Highway Construction for the public sector, as well as airport runways and industrial parking lots for the private sector. As one of the leading road construction contractors and asphalt pavement producers in the Greater Toronto Area, we take pride in our workmanship, excellent customer service, and quality asphalt pavements. Pave-AI provides a wide range of Paving and Construction services for all types of clients, consistently delivering projects efficiently and cost-effectively.

As Project Manager, you will provide overall administrative direction for one large or several smaller projects and successfully take responsibility for overall project performance including costs, schedule, quality and project status. The role involves overseeing Project Coordinator(s), Superintendent(s), Project Engineer(s), and Quality Control Administrators, as well as maintaining relationships with sub-trades and clients.

Responsibilities:

- Managing medium to large road paving and construction projects
- Building and nurturing relationships with multiple stakeholders, both internal and external
- Plan projects at conception and oversee the implementation phase to complete closure
- Prepare and maintain schedule
- Manage administrative and operational components of project
- Prepare and assess contract agreements with owners and sub-contractors

Requirements:

- A Civil or Technical college diploma/degree
- 5+ years' hands-on experience handling large scale road construction projects from conception to completion with budget and time constraints and with complete adherence to quality specs
- Ability to communicate effectively, with superior writing skills
- Ability to interpret engineering construction drawings
- Exceptional people management skills
- Significant understanding of Provincial construction safety regulations and proven record of safe project execution
- Thorough understanding of job costing and accounting
- Excellent Microsoft Outlook, MS Word and Excel skills



Interested applicants are requested to forward resume to careers@paveal.com

Unsolicited resumes from staffing firms will not be accepted. We will contact candidates selected for an interview. Accommodations are available upon request.